



# Peninsula Metropolitan Park District

PO Box 425 – Gig Harbor, WA 98335  
253-858-3400 – info@penmetparks.org  
[www.penmetparks.org](http://www.penmetparks.org)

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## STUDY SESSION MINUTES

August 03, 2021, 5:00 PM

Community Recreation Center (CRC) 2416 14th Ave NW, Gig Harbor, WA 98335

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**Call to Order:** The meeting was called to order by Commissioner Grimmer at 5:00 PM

### Commissioners Present:

Amanda Babich, President (Excused Absent)  
Kurt Grimmer, Clerk (Filled in for President Babich)  
Maryellen (Missy) Hill  
Steve Nixon  
Laurel Kingsbury (Late 5:01 PM)

### Staff:

Ally Bujacich  
Chuck Cuzzetto  
Eric Guenther  
Stacie Snuffin  
Matthew Kerns  
Aiden Krug

### Outside Staff:

Curt Gimmestad/Absher  
Kevin Armstrong/BRS  
Keith Hayes/BRS

## ITEM 1 Approval of Agenda

Commissioner Nixon made a motion to approve the agenda, seconded by Commissioner Hill. The agenda was approved with a 4-0 vote.

## ITEM 2 Board Discussion

### 2a. Community Recreation Center Update (BRS)

Project manager Curt Gimmestad introduced Kevin Armstrong and Keith Hayes from BRS. Gimmestad reported that he had the opportunity to meet with Commissioner Hill and Nixon at the Operations Committee meeting last week. He also met with President Babich, got her up to speed on the project, and received her feedback on the project.

Kevin Armstrong gave an overview of the presentation agenda and material. He gave an update on the Community Recreation Center (CRC) project schedule, some workshop & public meeting dates, and some site and design development milestone dates.

Keith Hayes spoke about an owner decision matrix which maps the flow of decisions that need to be made, which creates an agenda for each meeting that gives decisions to be made in advance. In addition, he gave an overview of the consider, confirm, commit process that will be used for the CRC project. Armstrong gave a further explanation of the process.

Armstrong gave an overview of the program preference results that came from the public and Steering Committee meetings. He asked if the three core programming elements were still the focus moving forward. He talked



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about the walk-jog track's placement, function, and operation and that they would come back with some options at the next board meeting.

Armstrong and Hayes went over the previous project estimates and budget and discussed reducing the project scope to keep the project within budget. In addition, Armstrong discussed the cost of materials for the project and that they are looking at ways to simplify the CRC structure.

Armstrong presented six building and site options in response to cost influences. Commissioners, Armstrong and Gimmestad, had a discussion.

Armstrong discussed the Tee-Box structure connected to the existing office building and went over the next steps for the project development. Commissioners discussed increasing the CRC budget and having a conversation about it at the next Finance Committee meeting.

**ITEM 3      Adjournment:** Commissioner Grimmer adjourned the meeting at 5:56 pm

**APPROVED BY THE BOARD ON:** 10/5/21

**President**

**Clerk**

Submitted By: Stace Snuffin